

AMP Grant Application Checklist



Accelerated Mobility Playbook Technical Assistance Program

Your city doesn't need to have a plan in place before applying for the AMP Grant— we're here to guide you every step of the way! The AMP Technical Assistance Program is intended to support cities no matter your starting place. The assessment you receive as part of this program identifies barriers and provides strategies to address them and works in cities of any size or type.

Complete this checklist to prepare for the application process:

1. Build Your Team

- City Staff Lead**
Engage a representative of a local government authority who wants to improve how the city delivers projects.

- Community Partner Lead**
Engage a representative of a non-profit, philanthropic, business, advocacy, or other community-based organization working on mobility, transportation, access, or place-based improvements.

2. Gather Letters of Support

- Secure letters of support from at least three of the following community representatives:**
 - Head of city department tasked with managing mobility project implementation (department of transportation, department of public works, or similar)
 - Leader of the partner organization represented by the lead contact named earlier in this application (executive director, board chair, or similar)
 - Representative of the highest levels of elected leadership (Mayor, City Council members, City Manager, or similar)
 - Leader of local or regional philanthropic organization that supports and invests in mobility projects and programs (Program Officer, President, Board Chair, or similar)

3. Secure Your Local Match

- \$15K Community Investment**
Your cash match of \$15,000 leverages \$30,000 in professional consulting value. Before you apply, determine if your City or Community Organization will invest in this project, or a local philanthropy, crowd funding or a combination of sources may be the answer.

4. Complete the Application

- Submit your application by emailing it to Zoe Kircos, zoe@citythread.org by March 22, 2024.**
 - Please submit the administrative information and application narrative as one document with supporting documents attached.
 - The subject of your email should include the name of your city and AMP Grant (ex: *Funville AMP Grant*)

Questions?

If you're having trouble completing your application, City Thread is here to help. Contact **Sara Studdard** at sara@citythread.org.